



GRANT REPORT FORM

Grantee Name: _____ Date: _____

Address: _____

Purpose of Grant: _____

Grant Amount: _____ Grant Number: _____

Final Reports Due Date: December 31st annually unless otherwise specified
Add lines or attach additional sheets as needed to fully address each question.

1. Describe in detail how grant funds received have been used in accordance with the Purpose stated in the grant request.
2. Explain the impact of these funds. Problem solved, need that was met, challenges encountered with the project/program and how they were met, etc. *We would appreciate photos, if possible. These might show people impacted by the program, the finished project, etc. If people are included, make sure their written permission has been obtained and is included for possible use in our website, displays, newsletters, annual report, etc.*
3. Did you successfully meet the measurable objectives of the project (bullet points or numbered items) listed in your grant application? Please address each measurable objective / outcome here with corresponding bullets or numbers.
4. Explain any delay or deficiency in meeting your measurable objectives / outcomes.
5. Pease give us a detailed financial report of grant expenditures. Are any grant funds unspent? If yes, please contact the Davie Community Foundation for approval of alternate uses of grant funds. A final report will be needed when all grant funds have been expended.
6. List any changes in your organization that have occurred since you received the grant (leadership, mission, funding, new program directions, etc.)

Report Completed By

Date

Return this report by December 31st to PO Box 546, Mocksville, NC 27028. If funding is not fully expended, you will also need to submit a final grant report (this same report) on or before December 31st of the year funding is expended.